

INNEHÅLL

The Reporting Portal	3
Register the company and representative	4
Periodic reporting	6
Frequency	6

The Reporting Portal

In order to submit Periodic reporting to Finansinspektionen one needs to register an account in the Reporting Portal; www.fi.se → Reporting → About the Reporting Portal (https://www.fi.se/en/reporting/reporting-portal/).

The Reporting Portal contain different services, such as Periodic Reporting and Authorisation Administration. In order to gain access to Periodic Reporting, one needs an account and reporting permission which is given in the Authorisation Administration.

REGISTER THE COMPANY AND REPRESENTATIVE

Once an account is registered, login to the Authorisation Administration in the Reporting Portal in order to register the company in the portal, if this has not already been done.

In the menu on the left, click on "Register foreign company".



REGISTER FOREIGN COMPANY

Fill out the information in the form that appears. Obligatory fields are marked with a star (*), but it is however important to add the FI Identification number as well. You can find the number on www.fi.se → Company register.

Company information Company name Fiam Fidelity Company ID * LT-203040 For example 202100-5448 LEI code 203040/UURRKEY601V701 For example 549300YUURRKEY5O7X981 VAT number For example DE 999999999 LT 203040-123 FI identification For example 12345 78321 number Mark the box if the company is a position holder for short net positions. Contact information Representatives Maza Pils iela Address * Last name First name Postal code * LT-33456 City * Riga Add Edit Delete Lithuania Country * www.fiamfidelity.lt Website +371 67 999 0123 Telephone number *

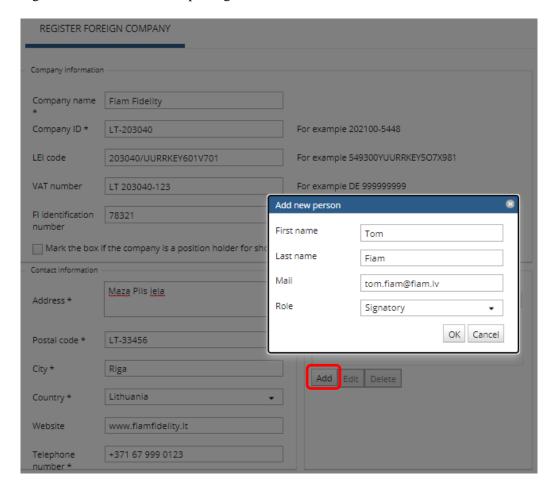
Please see the next step below before proceeding with the registration.

4

Before the registration can be completed, a representative of the company needs to be added. Click on "Add" and fill out the information.

The representative can be signatory or a board member of the company. If the representative has registered an account, then the role as Business Administrator will automatically be given.

If the representative however has not registered an account, then an automatic e-mail will be sent. The e-mail contains information that the person in question has been added as a representative and is asked to register an account in the Reporting Portal.



Once this is done, click on "Register" to complete the registration.

The representative will have the authorization to delegate reporting permission for Periodic reporting. Once a reporting permission has been delegated it will be possible to login to Periodic Reporting via the Reporting Portal.

Periodic reporting

You will find more information regarding Periodic reporting on this page https://www.fi.se/en/reporting/periodic-reporting/.

Login in to the system via the Reporting Portal once reporting permission has been given. For reporting permission, please see the instructions document on this page https://www.fi.se/en/reporting/reporting-portal/

FREQUENCY

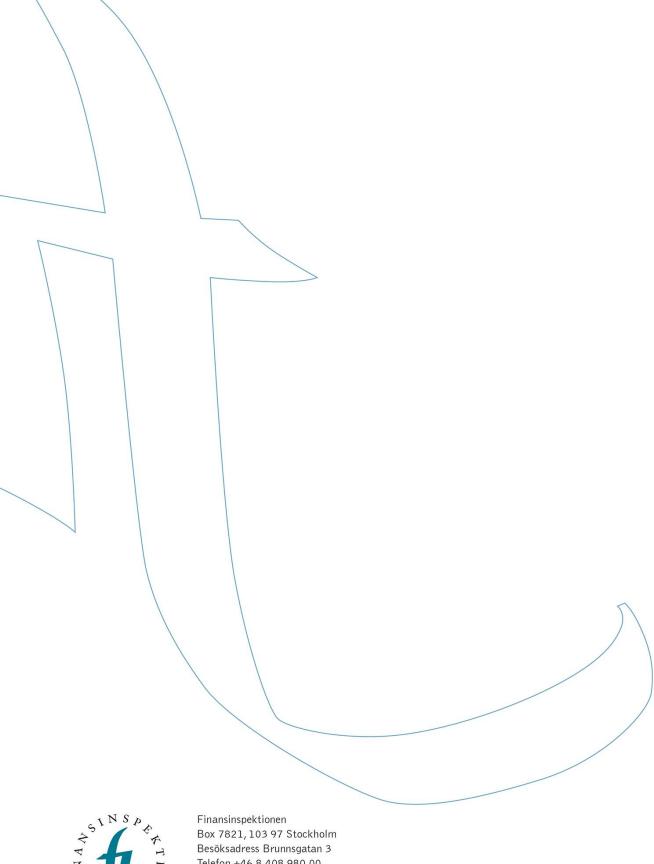
In order for Finansinspektionen to set up reporting of AIFM and AIF, the company needs to inform of which frequency they will be submitting reports.

To determine the frequency, please read more here: www.fi.se → Markets → Reporting → Fund → Alternative investments funds → FAQ's (https://www.fi.se/en/markets/reporting/fund/alternative-investment-funds/)

Once the frequency is determined, send an e-mail to reporting@fi.se and list below information:

- 1. FI Institution number (can be found in the Company register)
- 2. Name of the AIFM
- 3. Name of the AIF
- 4. Reporting frequency

Once the frequency is set up we will reply back and reporting will be available.





Telefon +46 8 408 980 00 Fax +48 8 24 13 35 finansinspektionen@fi.se

www.fi.se